



Request for Pre-Approval of Pro Bono Expense Over \$500

The Expense Reimbursement Plan for Pro Bono Representation by Appointment in Bankruptcy Cases for the United States Bankruptcy Court for the Middle District of Florida "Appointed counsel must obtain pre-approval for any single expense in excess of \$500 for which he or she expects reimbursement." Please use this form for requesting pre-approval.

Case Number

Request Date

Date Appointed

Case Name

Represented Party Name

Requesting Attorney Name

Amount of Expense

Requesting Attorney Phone Number

Reason for Expense

Attorney Statement

By checking below, I, as the requesting attorney, affirm the expense requested is necessary for adequate representation under the Court's Expense Reimbursement Plan for Pro Bono Representation by Appointment in Bankruptcy Cases. I request authorization to incur the expense.

Order

Financial eligibility of the represented party has been established. The Court grants the request for pre-approval of the above expense, not to exceed the amount listed under, "Amount of Expense."

Signature of Judicial Officer

Date